



# Artist Brief

## **The project**

Creative Communities is a lottery-funded project which will be running over two years. The project aims to engage those furthest from education and training across South Leeds; in areas that are affected by poverty and social exclusion. We will work with adults in their local areas to engage them in activities to help improve mental well-being and overcome social isolation post-pandemic. Swarthmore believes education is for all. The project will offer the opportunity to deliver a range of arts/cultural activities; which will be open to the local communities. The beneficiaries will be adults over 18. Our project will develop according to the requirements and interests of our communities.

## **Delivery**

We will deliver art workshops in four areas of South Leeds - Middleton, Belle Isle, Hunslet, and Holbeck.

We will deliver 3 six-week blocks of workshops in each target area over each year. The venues will be in the target location and will vary. Each block will consist of 6 workshops, all delivered by different artists.

Each workshop will be a self-contained workshop, approximately 4 hours long during weekday daytimes. Time for lunch will be included in this. We will be providing refreshments and lunch for the participants, as well as a creche when required.

There will be limited opportunities for people to continue work once your workshop has ended.

We aim to recruit around 10 people for each block of workshops, with the same 10 attending all six, although, in practice there are variations on this.

## **Workshops and Theme**

The overriding theme of the project is Pride in Place. This can be tackled as loosely as you like.

Each workshop will focus on a new technique or skill at an accessible level, but we would like, as much as possible, for the subject to incorporate an element of the theme. We will be gathering information from participants and residents in each area prior to the workshops, which we will share with you.

We would like there to be room for the participants to develop their own ideas through the creative process, although some are likely to need support and reference materials to do this. We will help with this.

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## Equipment and materials

We will cover equipment and materials, preferably by Swarthmore providing the materials, but reimbursement is also possible. This will be discussed with each artist individually. Please be aware that these workshops will take place in community venues and not dedicated art spaces.

There will be a box of general equipment at each venue (scissors/pencils etc.)

## Support

The artist will be supported in the delivery by the project coordinator - Penny Lewis, and volunteer coordinator - Honor Jeavons. Either Penny or Honor will be in attendance at every workshop.

We also aim for there to be two volunteers at each workshop, who will get to know the participants over the course of the 6 weeks.

## Evaluation

Penny, Honor, and the volunteers will collect evidence of the project for funders and for the project evaluation.

We will ask for feedback after each workshop, but lengthy evaluations or evidence gathering will not be required from the artist.

## Artist Agreement

When we have agreed on the workshop delivery with the artist, we will send an Artist Agreement clarifying details.

## Rate of Pay

The rate of pay is £150 per workshop. This includes any meetings and phone calls beforehand, prep, planning, set up and clear up. You may claim up to £10 if you need to use any of your own materials, any more than that needs to be cleared with me.

Payment terms are up to 30 days from the date of invoice.

You will be working as a freelance artist and as such will need to be registered as self-employed with HMRC and you will require your own Public Liability insurance. If you need advice or more information on this please contact Penny - [Creative.Communities@swarthmore.org.uk](mailto:Creative.Communities@swarthmore.org.uk)

