



Exhibitions Volunteer Role Description

Creative Communities, Swarthmore Education Centre's community arts project is looking for an Exhibitions Volunteer. This is an opportunity to gain experience assisting with and curating temporary exhibitions in a community arts context, outside of traditional gallery spaces.

Deadline to apply: Tuesday 7th May at 12pm.

About Creative Communities

Creative Communities facilitates art workshops in areas in South Leeds, including Holbeck, Beeston, Belle Isle, Middleton and Hunslet. The workshops are open to anyone living in these areas and aim to be accessible to participants with different needs and levels of experience in creative activities. Workshop participants are given the opportunity to learn different art techniques, exploring the theme 'Pride in Place'.

In the summer, we are holding one-off exhibitions in community centres in Belle Isle and Holbeck of artworks produced in the workshops. These exhibitions will celebrate these local communities.

The Role

The Exhibitions Volunteer will be involved in planning and curating the exhibitions and supporting on the day with install/ takedown, as well as welcoming those who attend. This role will help you to develop some key skills related to curating exhibitions and working in community arts/ education. These will include developing exhibitions, producing content, and object handling. The volunteer will have the opportunity to contribute to creative decisions about how to convey the theme of the project and problem-solving to come up with ways to exhibit visual art in community centre spaces.

We welcome applicants studying creative courses. This role would suit someone who is interested in gaining experience of producing exhibitions and insight into engaging diverse communities in arts.

Commitment

We are looking for a volunteer who can commit to seven weeks, starting on the week commencing 3rd June and finishing after the week commencing 15th July. There will be an induction for half a day at Swarthmore Education Centre in Woodhouse on the first week. In the following week, you will assist for the day at the first exhibition in Belle Isle on 14th June. This will be followed by half a day per week in the office at Swarthmore (and possibly other community centres) for the next four weeks, assisting the Project Coordinator and Volunteer Coordinator to plan the second exhibition. In the final week, you will be assisting for the day on 19th July at the exhibition in Holbeck you will have helped to produce.



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Requirements

- Interest and knowledge in visual arts.
- Interest in gaining an understanding of a project that has a community centred approach.
- Can commit to volunteering for the seven weeks specified, including the exhibition dates.
- Some awareness or experience of working with diverse communities in a paid or voluntary role would be useful.
- Works well as part of a team.
- Good attention to detail and ability to produce high-quality work independently.
- A willingness to learn.

Main Duties and Objectives

- Work with the Project Coordinator and Volunteer Coordinator, supporting the exhibitions and planning process.
- Help to plan an exhibition based on the aims of the project and requirements of the community centre space we're exhibiting in.
- Assist with install/ takedown at the exhibitions.
- Welcome and be a warm presence to those attending the exhibitions.
- Assist with acquiring exhibition materials, producing physical materials to support the artworks and text/audio.
- Mount and prepare artworks.
- Consider the accessibility of the exhibition.
- Manage your time, working to a deadline.
- Other administrative support.

Further Information

The hours in the office will be on a weekday, which will be discussed and agreed at the interview. Tuesday mornings or afternoons are preferable.

Travel expenses will be provided. All volunteers require DBS checks and references. Volunteers must be 18 or over. Please talk to us about how we can support any access needs. If you have any questions or would like further information, please get in touch.

Induction

You will have an induction about your role, the project and the exhibitions. There may be other training opportunities available to support your development.

Supervision

At your induction, we will discuss with you how to support you in your role. You will be working with the Project Coordinator and Volunteer Coordinator. At least one of us will be present for all your volunteering time in the office and at other community centres.